



Board Meeting Minutes April 7, 2009

Location: Via Telephone Conference using
FreeConference.com

Time: 5:30 pm to 6:00 pm

Board Members Present: April Merrill, Rise Kester, Katie Lamar, Sandi Hinds, Sally Tibbals, Carol Stewart

Board Members Absent: Susie Jones, Amy Kluge, Stephanie Moore, Krista Rein, Kimetha Broussard, Linda Baird, Stacey Rose, Tamara Meier,

Agenda Topic	Discussion	Conclusion / Follow-Up
Call to order	April Merrill welcomed everyone	N/A
Speaker introductions	April wants to assign people to introduce each speaker	Sandi will email a grid with the speakers in the order they are presenting so April can work on it
Backup speaker	Sally will bring a presentation to the conference on a flash drive in case we need a last minute speaker due to cancellations	If we need to use it, Sandi will make copies of her presentation for handouts
Catering	April scheduled catering	We can adjust the number of attendees as we get closer to the conference
Dun & Bradstreet Number	VA Hospital cannot send their nurses to our conference unless we have a Dun & Bradstreet Number. Sandi called NACNS to see if they had one, which they do but we cannot use it. Discussion over if we should get one in the future	Sandi will find out more and see if it cost anything. Sandi checked and we do not qualify to receive a D&B number since we do not have a physical address and we are too small.
2009 Membership Meetings	June 3-Partnering with Stroke Coordinator in OKC Sept- Tulsa with Bobby Walker Nov – OKC with Abilify	April and Sandi will get exact dates, locations and times and put on web and email members
	NACNS Establishes the first week of September as National CNS Recognition Week One exciting highlight of the March 2009 NACNS conference was the announcement of National CNS Recognition Week. The NACNS Board established this important event to coincide with the Sept. 1, 2009 100th birthday of Hildegard Peplau, who established the first CNS program at Rutgers University in 1954.	At the September meeting, we will celebrate this and have a birthday cake

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Door Prizes for Conference	Discussion on door prizes	One door prize for a drawing at the end of the conference on Friday & Saturday that contains a certificate for free admission and handouts for the 2010 Pharmacology Conference
Printing of Conference Materials	Syllabus	Sandi will make the notebooks and the handouts can be added later at the conference
	Signage	Sandi will have signs printed to place around hospital for directions to conference
Count so far for conf & membership	There are 60 people registered for the conference so far and we have 84 active members in OACNS	none
Texas CNS Group	This group likes what we are doing and is wanting our assistance in helping them to grow, i.e. budget for conference etc...	Sally will forward email to April and April will get last year's conference budget from Amy to share with them
Next Board meeting	Next Meeting May 12, 2009 at 5:30 pm	Sandi will send out conference invites

